



UN Geographic Information Working Group (UNGIWG) UNSDI Deliverables Workshop

Rome, 5-6 February 2008

Provisional Annotated Agenda

Tuesday, 5 February [OPEN DAY]

▶ Session 1: Welcome (15 min.)

UNGIWG Co-Chairs (Ms. Alta Haggarty (OCHA) and Mr. Karl Steinacker (UNHCR) and Secretariat

Objectives:

- UNGIWG Co-chairs' welcome the UNSDI Deliverables Workshop Participants and introduce the objectives of the Workshop.
- Participants introduce themselves.
- Logistical matters are addressed.

Expected outcome:

- Workshop objectives are stated, agenda is adopted, attendees are identified and the Workshop is officially opened.

▶ Session 2: Background to Defining UNSDI Deliverables in Reference to UNSDI Institutional and Technical Governance Framework and Related UN Initiatives (45 min.)

Co-Chairs and Secretariat

Objectives:

- UNSDI Institutional and Technical Governance requirements are summarized.
- [The Preliminary UNSDI Deliverables List is reviewed.]
- Updates on ECOSOC, CITO and CEB Secretariat proposals are provided.
- Terms of engagement of non-UN partners with UNSDI via Deliverables are reviewed.
- Participants are reminded of requirement for Deliverables stated in previous UNSDI documents and deliberations.
- The process of identifying UNSDI Deliverables by UN Agencies is summarized.
- A synopsis of candidate UNSDI Deliverables promoted by UNGIWG Members is provided.
- The UNSDI Deliverable Proposal Template is reviewed.

Expected outcome:

- The background, scope, objectives, approach, requirements, etc. for defining UNSDI Deliverables is reviewed to achieve at a common understanding of the conceptual framework of the Workshop.

▶ Session 3: General Discussion on UNSDI Deliverables (90 min.)

Workshop participants

Objectives:

- Potential gaps and overlaps among the Deliverables are identified.
- The link between Task Group goals and UNSDI Deliverables are highlighted.
- Issues that may arise due to the insufficiency of proposed Deliverables in meeting UNSDI Implementation Strategy objectives and timelines are addressed.
- Participants express their expectations, summarize their experiences in defining the proposed Deliverables and

UNSDI Deliverables Workshop – Provisional Annotated Agenda

seek clarification on issues as necessary.

Expected outcome:

- Participants attain a more cohesive view of how the UNSDI Deliverables will service the long-term objectives of a sustainable and cohesive UNSDI.
- Participants are prepared to revisit the description of their proposals via the UNSDI Deliverables Template.

▶ **Session 4: Proposed Deliverables Breakout Sessions (3 hrs.)** [May be repeated twice or three times based on the number of Proposals and the interest among Participants to take part in more than one Breakout Session]

Workshop participants

Objectives:

- The Focal Points convene their team to revisit the specifics of their proposed UNSDI Deliverables for presentation at 2nd Day's plenary
- The UNSDI Deliverables Template is revised as necessary by each Focal Point based on the outcomes of the discussions earlier in the day and during the session.

Expected outcome:

- The Focal Points are prepared to deliver their proposal for consideration and adoption by the Participants on Day 2.
- All the support materials including the UNSDI Deliverable Proposal Template are readied for submission to the UNGIWG Secretary.

End of Day 1

UNSDI Deliverables Workshop – Provisional Annotated Agenda

Wednesday, 6 February

▶ **Session 5: Welcome (15 min.)**

Co-Chairs

Objectives:

- Second Day's agenda is reviewed.
- First Day's accomplishments are summarized.
- New participants introduce themselves.

Expected outcome:

- The tone is set for the second day of deliberations.

▶ **Session 6: UNSDI Deliverables Proposals Presentations (2 hrs.)**

Focal Points of Responsible Agencies

Objectives:

- Proposed UNSDI Deliverables are presented by the Focal Point of each responsible UN Agency or his/her designee.
- A short Q&A session (5 min.) follows each presentation.

Expected outcome:

- The Participants have been informed of all the UNSDI Deliverables proposed by UN Agencies responsible for them.

▶ **Session 7: Discussions of the Interim UNSDI Deliverables List (1 hr.)**

Workshop Participants

Objectives:

- Synergies among Deliverables are highlighted and unnecessary redundancies are identified.
- UNSDI Institutional and technical governance roles and responsibilities with regards to the proposed Deliverables are discussed.
- Participants raise issues and clarify points pertaining to the full set of UNSDI Deliverables proposed including their implications for Task Group activities and their ToR.
- Participants discuss on the application procedure for and acceptance of future UNSDI Deliverable proposals.

Expected outcome:

- The Participants are informed of all the proposed UNSDI Deliverables.
- Governance options for the update of the Interim Deliverables List with future proposals are identified.

▶ **Session 8: Adoption and discussion of the Interim UNSDI Deliverables List [CLOSED SESSION] (2 hrs.)**

Workshop Participants from the UN

Objectives:

- UN Participants address issues that were not raised in the Open Session that pertain to the proposed UNSDI Deliverables.
- The Interim UNSDI Deliverables Lists is compiled and adopted.
- UN Participants agree on the application procedure for and acceptance of future UNSDI Deliverable proposals.

Expected outcome:

- The Interim UNSDI Deliverables List is adopted.
- The governance requirements for updating the Interim Deliverables List with future proposals are agreed to.

UNSDI Deliverables Workshop – Provisional Annotated Agenda

► Session 9: Presentation by Co-Chairs of Next Steps (30 min.)

Co-Chairs and UNGIWG Secretariat

Objectives:

- Co-chairs list the actions arising from the decisions taken at the Workshop (with special reference to establishing UNSDI as a UNOPS Project, the establishment of the various UNSDI Bodies, the endorsement of the Final UNSDI Deliverables List by the UNSDI Board and efforts for resource mobilization).
- The Drafting Team members who will compile the UNSDI Deliverables Templates for incorporation into the UNSDI Project Document are identified

Expected outcome:

- The Participants' expectations for Co-chairs', Secretariat's and other actors' future actions and associated timelines are established.

► Session 10: Closure of the UNSDI Deliverables Workshop (15 min.)

Co-Chairs

Objectives:

- Workshop accomplishments are listed.
- Participants' contributions are acknowledged.
- The host is thanked.
- Any other business is attended to.

Expected outcome:

- The Workshop is brought to an orderly close.

End of Day 2
